



सत्यमेव जयते

GOVERNMENT OF INDIA

**Embassy of India
Djibouti**

Name of Work: Installation of Intercom Cabling and Intercom Equipment System

Tender Documents

Period of Work: 21 days

**Government of India
Embassy of India
Djibouti**

Embassy of India
Djibouti

Press Notice

Embassy of India, Djibouti, on behalf of President of India, invites bids under two bid system for " Installation of Intercom Cabling and Intercom Equipment System" in the Embassy of India, Djibouti.

Period of completion Earnest money deposit	Nil
Tender processing fee	Nil
Last date and time of submission of bid	10.12.2020, 1600hrs
21 Days	

The bid forms and other details can be obtained from the website <https://www.eoidjibouti.gov.in>. Detailed Notice Inviting Tender is also available on <https://eprocure.gov.in/epublish/app>.



(Anil Kumar)

Head of Chancery
Embassy of India, Djibouti
hoc.djibouti@mea.gov.in
19th November 2020



Embassy of India Djibouti

No.HB-2, Lootah Village,
Haramous, Djibouti
Email: cons.djibouti@mea.gov.in

TENDER INVITATION NOTICE

Name of Works: Installation of Intercom Cabling and Intercom Equipment System

No. DJI/881/02/2019

Dated: 19th November 2020

Embassy of India, Djibouti, on behalf of President of India, invites bids under two bid system for "Installation of Intercom Cabling and Intercom Equipment System" in the Embassy of India, Djibouti. The broad details of supplies & installation required is given under Scope of Work (Section IV).

2. Last date for submission of bids: 10.12.2020 (1600hrs)

Tender Documents

Tender Contents

A. Technical Bid Documents:

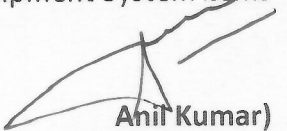
Document I	: Invitation to Tender
Document I -	: Instruction to Bidders (Section-I)
Document I -	: Introduction and Credentials of Bidder (Section-II)*
Document I -	: Terms and Conditions of contract (Section-III)

*Section-II-Documents about the bidders, experience, etc. These documents can be supplied and attached by bidders.

B. Financial Bid Documents:

Document II	: Schedule of Quantities (Section-IV)
Document II	: Form of Tender - Financial bid letter (Section-V)

(Lump sum fixed price for Installation of Intercom Cabling and Intercom Equipment System items in Djibouti Franc to be quoted on this form by Bidder)



Anil Kumar)

Head of Chancery

Embassy of India, Djibouti
hoc.djibouti@mea.gov.in

19th November 2020

No. DJI/881/02/2019

Embassy of India

Djibouti

Instruction to Bidders (Section-I)

Subject Installation of Intercom Cabling and Intercom Equipment System.

The Embassy of India, Djibouti invites sealed tenders for Installation of Intercom Cabling and Intercom Equipment System in its Office building.

2. The tenders are invited under two bid system viz. Technical Bid and Financial Bid from reputed and experienced firms in Djibouti.

3. The tender document can be downloaded from the following websites:

<https://eprocure.gov.in/epublish/app> ->Tenders by Location ->Djibouti

4. Bidders are requested to go through the terms & conditions of contract contained in the bid document (Section II).

5. The Tenders should be submitted in two sealed envelopes as below:

(a) The first sealed cover superscripted as "**Technical Bid**" should contain details of technical capabilities of the firm (with documentary evidence i.e. Company registration paper, experience in Djibouti (as per Section-II).

(b) The second envelope superscripted "**Financial Bid**" should contain Price Schedule of Quantity (Section IV) and lump sum rates only for Installation of Intercom Cabling and Intercom Equipment System as per Section V.

(c) Both the sealed covers should be placed in the main sealed envelope superscripted "Installation of Intercom Cabling and Intercom Equipment System in **Embassy of India, Djibouti** " addressed to the Head of Chancery, Embassy of India, Djibouti, .HB-2, Lootah Village, Haramous, Djibouti, and must reach on or before 10.12.2020 (1600 hrs.). Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time Embassy will not be responsible for any postal delay. **Bids may not be sent by e-mail.**

6. The Embassy reserves the right to amend any of the terms and conditions contained in the Tender document or reject any or all applications/offers without giving any notice or assigning any reason thereof. The decision of Embassy in this regard will be final and binding upon the bidders.

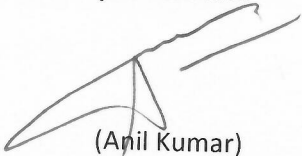
7. The Important schedules and dates are given below:

SrNo.	Key Event	Dates
1.	Date of epublishing on CPP Portal	19.11.2020
2.	Date of receiving the bids(Start)	19.11.2020

3.	Date of clarification (start)	19.11.2020
4.	Date of clarification (end)	10.12.2020
5.	Bid Submission Closing Date	10.12.2020
6.	Technical Bid opening Date	13.12.2020

8. For any tender related enquiry/clarification/site visit, please contact Mr. Anil Kumar, Head of Chancery by email cons.djibouti@mea.gov.in, and hoc.djibouti@mea.gov.in.

9. All bidders are requested to read and understand the terms & conditions of the contract before submitting their bids. No change or violation of aforementioned terms and conditions is permissible once the quotation is accepted by the Embassy.



(Anil Kumar)

Head of Chancery

Dated: 19th November 2020

Section-II

Introduction and Credentials of Bidder/TECHNICAL INFORMATION (Proforma to be submitted with Technical Bid by the bidder)

1. Name & Registered Address of firm :
2. Address of the Registered Office:
3. Details of Profile of the Company:
Registration No. and introduction of the company;
functioning for how many years; employees; similar value projects undertaken; and, any
references for the projects undertaken.
4. Correspondence address:
5. Contact details:
Telephone No.:
E-mail :

Kindly submit all supporting documents

Name of Company

Seal

Section-III

Terms and Conditions of Contract

1. At any time prior to the deadline for submission of bids, Embassy of India, Djibouti may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective bidder, modify the tender document.
2. Embassy of India may award the contract to the eligible bidder whose technical tender has been accepted and determined as the lowest evaluated commercial tender. The lowest price criteria shall be applied on the total.
3. Interpretation of the clauses in the Tender Document/contract Document. In case of any ambiguity/dispute in the interpretation of any of the clauses in this Tender documents, Embassy of India, Djibouti's interpretation of the clauses shall be final and binding on all parties.
4. The successful bidder, on award of contract must send the contract/acceptance in writing within 3 days of award of contract; otherwise the Contract will be awarded to the next successful bidder. e.L-2.
5. After acceptance of order, the winning company must complete the installation of cabling and intercom equipment as per the 'Scope of Work' mentioned in 'Bill of Quantities-Section-IV'.
6. No request for revision/increase of approved rates during the currency of projection execution will be entertained. No other charges will be payable for providing the services except the lump sum amount quoted in the Financial Bid.
7. Validity of Bid-The Bid shall remain valid for a period of 180 days from the date of the opening of the bid or upto any mutually extended period.
8. Period of completion for the work is 15 Working Days.
9. Defects liability period: The winner of the project will be required to provide technical assistance in the first three months after installation of the wiring and equipment to ensure the system functions smoothly without any issues.
10. Commencement date of supply shall be counted from the date of Issue of Letter of Acceptance of Letter of Award.
11. No escalation on rates due to delay in works shall be admissible.
12. The Embassy will not be bound to accept the lowest or any tender nor to give a reason for the rejection of any Tender.
13. Lump Sum Fixed Price Tender - This is a LUMPSUM FIXED PRICE TENDER with Extent of Work as shown on scope of works. The Tenderer shall examine the scope of work and other Documents and all Addenda (if any) before submitting his Tender and shall become fully informed as to the extent, quality, type and character of operations involved in the Works. The Tenderer shall visit and acquaint himself with the Site of the Works. The tenderer shall take entire responsibility in the interpretation of this report and of the site conditions. No consideration or compensation will be given for any alleged misunderstanding of the nature of the work to be executed.
14. Tender and Schedule of Quantities -
 - (i) Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities prior to the submission of the tender. It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work. No extra cost shall be entertained and payable beyond the lump sum rate.
 - (ii) Bidders are required to quote Lump-sum fixed prices on "Form of Tender". Bidders may prepare schedule of quantity as per scope of work identifying item description, quantity, rates and mention on the Form of Tender.

(iii) The Lump-sum Fixed Price/amount must be quoted both in figures and in words on the Form of Tender and the currency must be in DJF only. In case of any discrepancy between figures or words, the amount quoted in words shall be taken to be correct for this tender.

15. Final Tender Price- Decision on bid will be taken based on the final price quoted on the Form of Tender. Lump-sum Fixed Price/Amount as quoted in the "Form of Tender" shall be the basis for deciding the tender quote and the L1 bidder. In case of any mismatch in the final quoted price on Form of Tender and Total amount worked out on rates in Schedule of Quantities, the final price quoted on Form of Tender shall be considered for comparison of bids and decision on bid.

If amount quoted on Form of Tender is more than amount worked out on Schedule of Quantities, the rates in the Schedule of Quantities shall not be altered/adjusted. If amount quoted on Letter of Tender is less than amount worked out on Schedule of quantities, the rates on schedule of quantities shall be adjusted in the ratio to match with quoted final price on the Form of Tender.

16. Bidders would be required to furnish the information and submit documents, as per the attached proforma and would quote prices strictly on Lump Sum basis only. Price quoted should be on all-inclusive basis and shall include the cost of all equipment, material, services, labour, transportation etc. Technical information should be given in separate envelope.

17. Quoted price is final fixed lump-sum price inclusive of all taxes except VAT. Items of quantity indicated in the scope of work in Schedule of Quantity are tentative and some variation during execution may take place.

18. Disqualification of Tender -Tender may be disqualified for any reason including, but not limited to the following:

- a) If tenderer sets forth any conditions which are unacceptable to the Embassy.
- b) If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.
- c) If there is evidence of collusion between Bidders.
- d) If Tender sets forth any offer to conditionally discount, reduce or modify its tender.
- e) If Bid price is disclosed before opening of Financial Bid.

19. Embassy's right to waive - The Employer reserves the right to waive any deficiency in any tender where such waiver is in the interest of the Employer except that no proposal will be accepted if any of the statutory documents was not submitted with the tender.

20. Payment: The payment would normally be paid after the completion of the project. However, in case the lowest bidder selected requests for any advance payment up to 50%, the same can be paid.

Section-IV

Schedule of quantities(BOQ)

The Embassy of India proposes to invite tender proposals from interested firms for installation of intercom cabling and installation of intercom equipment in the Embassy's office building at No.HB-2, Lootah Village, Haramous, Djibouti.

2-A. Scope of Work: The following would be the scope of work:-

- (a) Panasonic Hybrid Intercom System NS500 MU or equivalent Panasonic or other brand Intercom System.
- (b) 6 Telephone Line Digital Phone Intercom system (can take up to 12 telephone lines)
- (c) Reception One Intercom Unit with Caller ID; 50 station phone book; 20 one touch/10 speed dial; speaker phone; redial; headset jack.
- (d) ITS with LCD display; speaker phone; Caller ID; 50 station phone book; ringer indicator - 20 units
- (e) 16 Port analogue extension card NS Series or equivalent (can connect up to 30 Intercom)
- (f) 6 Port Analogue Trunk Card NS 500 or equivalent (can take up to 12 telephone lines)
- (g) Telephone KX -TS400 2 lines or equivalent - (Two units)
- (h) Installation accessories like (i) plastic electric cable duct 20 M* 12.5 cm (No.25); (ii) Fischer plastic anchors size 07* L40mm in packets of 100 pieces; (iii) screws in 1 packet x 100; (iv) connector for network cables RG 4S; (v) telephone outlets 30; and (vi) network cables Cat 6 for RG45 305 m/Roll (No.6)

2-B. The prospective companies are also invited to bid for same scope of work/requirement in respect of a IP-based Intercom System.

3. The Embassy is the final authority and reserves the right to accept either the Hybrid Intercom System (as per 2-A) or IP-based Intercom System (as per 2-B) whichever is found to be most appropriate for its requirements.

Section-VI

Form of Tender (Financial Bid Letter)

(To be submitted by the Bidder in following format)

TO: Embassy of India, Djibouti

We declare:

That we are equipped with necessary expertise and facilities required for carrying out the Installation of Intercom Cabling and Intercom Equipment System in the Office of the Embassy of India, Djibouti at No.HB-2, Lootah Village, Haramous, Djibouti, as per the requirements of the contract.

Our lump sum Tender offer price for the above work order is DJF ----- (DJF-----
-----only). We have carefully read and understood the terms and conditions of the tender and enclose herewith complete Financial Bid as required by you. We do hereby confirm that our bid price is inclusive of all taxes. We offer to execute and complete the project, in conformity with this Tender.

We understand that you are not bound to accept the lowest or any tender you may receive.

Signature _____

In the capacity of-----

Duly authorized to sign tenders for and on behalf of

Address:

Date: