

ICCR Scholarships Academic Year 2026-27
Guidelines/Rules for Foreign Students

1. Registration on A2A Portal

- a) Candidates should follow the instructions carefully while registering on the A2A Portal and fill in their data correctly. Any discrepancy in the information provided by the candidate through the A2A portal will result in cancellation of the application.
- b) Application for ICCR scholarship can be made online at ICCR's A2A Scholarship Portal (<https://a2ascholarships.iccr.gov.in>) only. Application sent through any other mode to the Indian Mission/ICCR/University will not be accepted.
- c) Candidates who are already pursuing Under Graduate (UG) and Post Graduate (PG) courses in India will have to apply afresh through the A2A portal to process their fresh applications.
- d) Multiple registrations by a candidate in a particular academic year are strictly prohibited. A candidate should make only one application on the A2A Portal during an academic year to avoid rejection.

2. Filling-up the Application Form

- a) Each detail in the online application should be complete and correct according to the instructions to avoid rejection by the Mission/University/ICCR and upload the documents as per the specifications/ instructions available on the A2A portal.
- c) Passport-size photograph of the applicant with a white background and visibility of both ears should be uploaded as per the specifications/instructions available on the A2A portal
- d) Selection of candidates for the award of scholarship is the sole discretion of the Indian Mission and reserve the rights to accept or reject any application at any stage without assigning any reason whatsoever.

3. Eligibility Criteria - General

- a) Applicants must note that the **Passport should have a minimum validity of two years as on 1 July 2026.**
- b) Applicants with PIO/OCI status should have completed his/her schooling (upto XII standard) abroad (i.e. not in India) and have not been studying in India in the preceding five academic years to be eligible to avail ICCR scholarships for Ph.D. courses and for three years for PG courses.
- c) Universities/Institutions conduct their classes for foreign students in the English language for all courses. Applicants have to fulfill the eligibility criteria with regard to the proficiency in English as determined by the Indian Mission in addition to the mandatory submission of an essay of 500 words in English on one of the topics/subjects listed on the A2A Portal.
- d) Applicants also have the option to upload their certificates/scores obtained in global English Proficiency tests like TOEFL, IELTS, etc., as proof of English language proficiency
- e) Applicants may note that Universities/Institutions have their own age criteria, subject to fulfilling the following Minimum/Maximum Age criteria as 1st July 2026, prescribed by ICCR for foreign students for the award of scholarship under various courses -
18 Years – Minimum Age for any level of courses
35 Years – Maximum Age for UG, PG, Certificate and Diploma level courses
40 Years – Maximum Age for Ph.D. level courses
No upper age limit for courses in Hindi, Sanskrit, any of the Indian performing arts courses (such as Kathak, Bharatnatyam, Vocal/Instrumental music, etc.) unless prescribed by the concerned institution

- f) Applicants may note that falsification of date of birth (DOB) in any manner will lead to automatic rejection/termination of admission and scholarship. In case falsification of DOB is found after joining the course, the student will be liable to go back to his/her home country on his/her own expenses and to refund the entire amount incurred for him/her on account of any expenses, such as air ticket, any payment of stipend and other scholarship dues, fees of the institutions, etc. A forgery complaint could be registered under the relevant provisions of Bhartiya Nyaya Sanhita 2023 (BNS 2023) in such cases of falsification.

4. Selection of Course/Institution

- a) ICCR scholarships are provided to study only at the Universities/Institutions empanelled with ICCR. The list of these Universities/Institutions is available on the Portal.
- b) Applicants have the choice to opt maximum of 5 Universities/Institutes and Courses in order of priority. Please note that a change of course and/or University after the award of a scholarship is not permissible under any circumstances.
- c) Candidates opting for admission in science/engineering UG level courses may ensure that they have studied Mathematics, Physics and Chemistry at the final/High School level (Standard XII). And those seeking admission in science courses with biology as a major subject may ensure that they have studied Biology, Physics and Chemistry at the final/High School level (Standard XII).
- d) No admission is provided to foreign students for B.Tech Courses in the IITs
- e) Applicants opting for admission in MBA courses may note that a GMAT score is mandatory in some of the Universities/Institutions.
- f) Scholarships are provided only for structured courses for the duration of one year or above at the levels of UG, PG, Ph.D. Certificate/Diploma (only in Indian Languages/Literature, Performing/Visual Arts and Yoga). No scholarships are provided for any short-term certificate, diploma or research courses. Admission in research courses is provided only at Ph.D. level, for which one must submit a synopsis of their research topic along with their application. Applicants must ensure that the research topic does not involve data collection in the home country or any other country outside India, as far as possible.
- g) Applicants opting to pursue performing arts courses are required to upload the latest video/YouTube link of their performance.
- h) Courses at the levels of UG, PG and Ph.D. levels in the disciplines of Ayurveda, Yoga, Unani, Siddha and Homoeopathy are provided under the AYUSH Scholarship Schemes
- i) Applicants must note that no scholarships are provided to study courses in the fields of Medical Science; Para-medical courses like Nursing, Physiotherapy, anaesthesia, Lab technicians, etc., Law, Integrated courses such as BALLB (5 Years), B.Sc. & M.Sc. (5 Years) etc.
- j) Students must note that in case an Equivalence Certificate of the Association of Indian Universities (AIU) is a precondition, the Indian Mission will guide the student to apply for the same, and any charges/fees/expenses on this are required to be borne by the student. Indian Mission and/or ICCR will not incur/reimburse such costs. The following are the contact details and weblink of the AIU –

Weblink - <https://evaluation.aiu.ac.in/Student/Login>

Phone Numbers - +911123230059/23231097/23232305

Extension: 210/234/252

E-mail IDs studentinfo@aiu.ac.in; ds_international@aiu.ac.in;

evaluation@aiu.ac.in

5. Grant of Admission by University/Institution –

- a) Candidates must note that admission to a particular course is the sole discretion of the concerned University/Institution, and ICCR/Indian Mission has no role in this regard.
- b) Universities/Institutions will upload the provisional admission confirmation of an applicant on the A2A portal only.

6. Selection by the Indian Mission –

- a) After completion of the admission process by the Universities/Institutions, Indian Missions evaluate the candidates for the award of scholarship on various parameters.
- b) Applicants must note that the grant of admission in one or more than one University/Institution does not guarantee the award of a scholarship. Indian Mission reserves the right to accept or reject any candidate for the award of scholarship at any stage, and no communication in this regard will be entertained.
- c) Once the applicant is selected by the Indian Mission, an offer letter for the award of a scholarship is issued by the Indian Mission for acceptance by the applicant. **Applicant is required to accept or reject the offer within 7 days on the A2A Portal and is required to upload his/her medical fitness as per the format within the prescribed time limit** and in case the student does not respond within the prescribed time limit, the award of scholarship will be canceled by the Mission.

7. Medical Fitness

- a) Student must be sound in physical and mental health, not suffering from any chronic contagious/non-communicable diseases, having undergone mandatory and obligatory vaccinations, etc. The student must upload on the A2A Portal his/her Medical Fitness Certificate with test reports/vaccinations issued by a reputed hospital/Lab in the country or as prescribed by the Indian Mission in the country on the A2A portal.
- b) Student must note that Universities/Institutions also conduct health check-ups upon joining of the course and in case the student is not found medically fit by the University/Institution, student has to go back to his/her country on his/her own expenses and required to refund expenses incurred for him/her by the Indian Mission or ICCR, such as air-ticket, visa expenses, any allowances paid in India etc.

8. Pre-departure Formalities/Check-list

- a) After completion of acceptance formalities, the student is required to approach the Indian Mission for the completion of the pre-departure formalities. Airfare and other related travel expenses are not covered unless specifically stated under the scholarship scheme.
- b) Upon selection for the award of scholarship, the **student must register at the SHI Portal and create a unique ID, which is one of the mandatory requirements to apply for the visa with the Indian Mission.**
- c) Upon selection for the award of scholarship, the applicant must go through the visa formalities with all the documents for the endorsement of Student Visa (S-1) in case he/she is selected for UG, PG, Certificate, Diploma level of courses or Research Visa (S-5) in case he/she is selected for Ph.D. level courses. Upon issuance of a visa, the applicant is required to check the visa details (such as visa category, duration, number of entries, passport number, and photograph on the visa, etc.) and upload them on the A2A Portal.
- d) Student is required to join the course within the time-frame specified in the offer of scholarship issued by the Indian Mission. The student may note that joining the course beyond the joining date is not permissible.
- e) Student is required to complete immigration formalities to get the residential permit within a period of 14 days from the date of arrival.

- f) Applicants should carefully go through the permissible baggage limit both for check-in and hand baggage on flights/sectors as no excess baggage allowance is paid or reimbursed by the Indian Mission or ICCR.
- g) Student is required to upload his/her travel details on the A2A portal to enable the concerned University/Institute/ICCR to make necessary arrangements for his/her arrival (preferably 15-20 days before the date of arrival), the University usually facilitates reception at the airport nearest to the place of study.
- h) Student is required to carry sufficient money in US Dollar (around \$ 1500/-) required to meet expenses for the initial settlement as also for completing other formalities with concerned University/Institution (fees, registration charges, security deposit), hiring of private/hostel accommodation, food expenses etc. as completion of initial procedural and mandatory formalities, including opening of the local bank account, takes about 2-3 months' time and scholarship allowances are released only after completion of these formalities. For such expenses, students are advised to carry self-financial support of around USD 1500.
- i) Admission is provisional till the time the University satisfies itself of the authenticity of the requisite documents submitted by the student upon arrival to join the course. If on arrival, it is found that the student does not possess the required original documents and/or is not eligible for the course, he/she was granted provisional admission confirmation, the student will himself be responsible for the consequences, including cancellation of admission and the student is required to return to his/her country at his/her own costs. ICCR or the Indian Mission will have no liability whatsoever for the same.
- j) The student, while coming to India to join his/her respective University/Institute, should invariably bring the following documents for verification by the University, ICCR or any other local Indian authorities -
 - 1) *Offer letter issued by the Indian Mission*
 - 2) *Original documents related to academic qualification from School education onwards, and those were uploaded in the A2A Portal in the application process along with a notarized English translation, in the original in case the same are in a language other than English.*
 - 3) *Certified copy of the transcript/syllabus of the last qualifying examination on the basis of which the admission is granted. For example, for admission in the UG course, the transcript/syllabus of High School, for PG course, the transcript/syllabus of UG course and similarly for Ph.D. Course, transcript/syllabus of Masters Course is required to be brought.*
 - 4) *Medical Fitness Certificate along with test reports and vaccination certificates*
 - 5) *English Proficiency Certificates, if any*
 - 6) *Synopsis of the research topic by students selected for Ph.D. courses*
 - 7) *AIU Equivalence Certificate, if applicable*
 - 8) *Joining Report Form downloadable from the A2A Portal*
 - 9) *Passport-size photographs which will be required for various purposes*
 - 10) *Any other document which can be relevant for admission at the University/Institution*

9. Post-arrival procedures –

A) Admission at University and Registration with Immigration Authorities (FRRO) -

- 1) The student must report the International Centre of the University/Institution and the concerned ICCR Zonal/Sub-Zonal Office on the day of his/her arrival or the next day during working hours to complete admission formalities and seek documents required for registration with the local immigration authorities.
- 2) The student must apply online for registration with the local immigration authorities (FRRO) and upload all the requisite documents listed on the website of the FRRO. Students must seek guidance from the University/Institution and ICCR for the registration process.
- 3) The student must note that registration with the local immigration authorities (FRRO) seeking a residential permit has to be done within 14 days from the date of arrival.

- 4) The student must note that any expenses payable to immigration authorities (FRRO), such as registration fee, late fee, penalty, fine etc. are to be borne by student & no expenses will be paid or reimbursed by ICCR.
- 5) Scholars must ensure regular renewal/extension of the visa/Residential Permit well before its expiry. Students must note that in case of violation of visa rules or delay in renewal of the visa/residential permit; immigration authorities impose penalties/fines and/or deport the student back to their home country. The student has to bear the expenses on his/her own in case of imposition of any such penalties or fines due to violation of visa norms. Immigration authorities are independent bodies, and the University or ICCR has no authority to get any waiver/relaxation in case of violation of visa/immigration rules.
- 6) The student must note that it is mandatory to register the new residential address with the immigration authorities (FRRO) in case there is a change in residence at any point of time. Non-intimation of the new residential address may lead to imposition of a penalty or fine and any such frequent violations may lead to deportation back to home country.
- 7) Student is also advised to register or share their details, such as date of arrival of India, Visa particulars, Residential Permit Details, Course, name of University/Institution, likely period of stay etc. with the Mission of their country in India.

B) Submission of Joining Report with University/ICCR –

- 1) After completing the admission formalities, the student should fill up the Joining Report (JR) in the prescribed Proforma with the help of the University/Institution and submit the same with the concerned official of the University/Institution (International Student Advisor/Head of Department) for certification and sending it to ICCR.
- 2) The student must note that receipt of a duly certified Joining Report by the concerned Zonal/Sub-Zonal Office of ICCR from the University/Institution is mandatory to initiate the process for releasing scholarship allowances.

C) Medical Health Insurance –

- 1) The student must note that all his/her health issues, including day-to-day illness or any major illness, are required to be taken care of by himself/herself. ICCR will bear no costs or liabilities on any such issues.
- 2) The student must note that Medical Health Insurance Policy, on his/her own expense, with a minimum health cover of INR 500000 (Five Hundred Thousand Rupees - US\$ 5600/-) or more, is a mandatory pre-requisite for receiving the scholarship allowances.
- 3) The student may either purchase Medical Health Insurance in his/her home country, which is valid in India or purchase it in India immediately upon joining his/her course and submit a copy of the same with ICCR Zonal/Sub-Zonal Office through the University/Institution.
- 4) In case of any illness or medical emergency, the student must take treatment from the hospitals listed with the Insurance Company and inform the University/Institution/ICCR. The student must note that he/she is required to bear entire expenditure on any illness/medical treatment either through medical insurance cover or on his/her own.

D) Opening of Bank Account–

- 1) The student must note that all the disbursements on account of scholarship allowances are made only through bank transfers, and no payment is made in cash or through any other means.
- 2) Upon joining his/her University, the student should initiate the process to open his/her bank account at the designated branch of the State Bank of India (SBI) under the guidance of the University/Institution.
- 3) The student should share their bank details with ICCR through the University/Institution.

10. Academic Obligations of Student –

- a) Student is liable to abide by all the rules and regulations with regard to conduct/discipline and academics as prescribed and amended from time to time by the University/Institution. Any such matters will be handled by the University/Institution in accordance with its own rules and regulations, without any intervention by ICCR.
- b) Any breach or violation of rules and regulations will be viewed seriously and lead to cancellation of admission and scholarship.
- c) Student is expected to demonstrate satisfactory academic progress throughout their course duration.
- d) Student is expected to attend classes, practical and academic activities regularly as per the rules/regulations of the University/Institute.
- e) Absence from classes without prior permission from the University and ICCR may attract a penalty as imposed by the University/Institution and termination of scholarship.
- f) Failure in examinations, poor academic performance and irregular attendance record may lead to suspension or termination of scholarship allowances.
- g) Scholars are required to participate in academic evaluations and follow assessment schedules as per the academic requirements, guidelines or instructions of the University/Institution.
- h) Student is expected to dedicate a maximum of his/her time to academic pursuits and professional gains.
- i) The student must note that scholarship allowances (Stipend and House Rent Allowance) shall be disbursed on the basis of academic progress in his/her course. If he/she fails in the examination and does not get promoted to the next level of study, he/she will not be entitled to get scholarship allowances till he/she clears his/her backlog and is promoted to the next level in his/her course. During this intervening period student has to study on a self-financed basis, and no financial support will be provided by ICCR.
- j) In case the student fails in any of the academic years of his/her Course, the scholarship would be suspended, and the student would be required to study on a self-financed basis to repeat the academic year. No scholarship allowances, tuition fee or any other fees to be charged by the University/Institution will be paid by ICCR for the repeat academic year. The scholarship will be revived after the student clears the examination of the repeat academic year and is promoted to the next academic year of his/her course. In case the student fails again in the repeat academic year, his/her scholarship will stand terminated, and he/she would have to complete his/her course as a self-financed student or return to his/her country on his/her own expense.
- k) Student must note that the student is entitled to scholarship allowances and the admissible charges of the University/Institution for the duration of the course, subject to regular promotion to the next level each year on a regular basis.
- l) Students must note that they are required to provide their academic progress report regularly upon completion of each Semester to ICCR, failing which scholarship allowances would be suspended.

11. Permissible Ex-India Leave –

- a) As a recipient of a scholarship, the student is expected to spend most of his/her time in India for study purposes as well as to explore India and its culture. Scholarship allowances are paid to students to sustain themselves in India, and any stay outside India more than the permissible limit will attract a deduction of scholarship allowances. Students must note that ex-India period waiver/deductions will be governed by the following rules from the commencement of the academic year 2026-27 –

- 1) Student must note that the paid ex-India period for students of any levels of courses will not exceed 60 days in an academic year with the conditions that (a) Ex-India period can be availed maximum twice in an academic year; (b) Ex-India period upto 30 days at a time will not attract any deduction in scholarship allowances; (c) Any number of days of continuous ex-India period beyond 30 days and upto 60 days will attract 50% deduction on the amount of stipend; (d) Any number of days beyond 60 days limit will attract deduction of entire scholarship allowances (stipend and HRA); (e) Any number of days beyond the second time even if it is within the total 60 days limit will attract deduction of entire scholarship allowances (stipend and HRA).
- 2) Ph.D. scholars are allowed to avail additional ex-India period up to 60 days without any deductions in scholarship allowance once in the entire duration of their course for the purpose of data collection if the University/Institution has granted formal permission and intimated the same to the ICCR Zonal/Sub-Zonal Office.
- 3) The student must obtain prior written permission from the University/Institution for any planned travel outside India, clearly specifying the reasons for such a visit. The period of such absence must be based on genuine reasons and should not attract a shortfall in attendance that prohibits the student from appearing in the examination for promotion to the next level.
- 4) The student must also inform the concerned ICCR Zonal/Sub-Zonal Office well in advance regarding his/her absence and stay outside India. In emergencies, students should promptly inform the University and ICCR before their departure and seek formal permission from the University upon returning to India. In such cases, the payment of scholarship dues will be stopped until the student returns to India, seeks formal permission from the University, and sends the same to the ICCR Zonal/Sub-Zonal Office.
- 5) Waiver of scholarship deductions on account of ex-India absence is an enabling provision to support students in genuine cases and cannot be claimed as a matter of right. The student must note that no waiver or relaxation in deductions in stipend and other dues on account of the ex-India period will be granted.

12. Accommodation

- a) The student must note that the University will guide the student to find suitable accommodation in the University Hostel or outside on their own expenses.
- b) In case the student opts for hostel accommodation, he/she will not be allowed to leave the accommodation till the completion of the academic year.
- c) Student must note that the above regulations regarding hostel accommodation do not prohibit the University from framing its own rules for the purpose, and the student is bound to abide by any such rules of the University. The student is also bound to abide by any rules framed by the University for foreign students availing the hostel accommodation.
- d) Accommodation charges are to be paid by the student directly to the Hostel authorities or to the owner in case of private accommodation. ICCR has no liability whatsoever with regard to the accommodation of the student.
- e) The student must ensure that hostel dues are paid according to the schedule prescribed by the Hostel Authorities and settle any dues payable before leaving the hostel finally or in the midst of his/her course.

13. Use of Social Media –

- a) As a scholarship recipient, students should be sensible while using social media. Students must not post any content on social media which is anti-India, derogatory, political or against Indian institutions or people or can disturb social, cultural or religious harmony.
- b) Students should not engage in activities on social media platforms that may harm relations between India and their home country.
- c) Students must note that the **scholarship will be terminated immediately in case the student is not sensible in using the social media platforms and deported.**
- d) Any student found involved in unlawful activities, misconduct, or activities against India's interests will have their scholarship terminated immediately.

14. Prohibited Activities –

- a) Students are not allowed to do any part-time/full-time job for earning while studying in India on ICCR scholarship.
- b) Students should not be involved in any kind of political activities, such as campaigning or running for any posts in the elections to the student bodies at the college/University level.
- c) Students should not indulge in any kind of criminal/anti-social or political activities or anti-India activities or any such activities which are in violation of laws of the Government of India, State Government(s) and/or the Administration of the Union Territory(ies) of India. In such cases, the student will be liable to rustication from the University/Institution and termination of scholarship immediately.
- d) Students should not indulge/join groups or activities related to religion, politics, students' organizations, etc.
- e) Student is not allowed to participate in any demonstration, protests, etc.
- f) The student should not indulge in any intimidation, bullying, ragging or any such activities during his/her stay in India.
- f) Students should not indulge in violence anywhere.
- g) If the student is found to be indulging in any of the prohibited activities listed above or fails to comply with any rules and regulations of the University/Institute, he/she is liable to be rusticated and deported back to his/her country.

15. Scholarship Allowances –

Level of Course	Monthly Stipend	Monthly House Rent Allowance		Annual Contingent Allowance	One time thesis/ dissertation allowance
		Grade I Cities	Other Cities		
UG	INR 18000	INR 6500	INR 5500	INR 5000	*INR 7000
PG	INR 20000			INR 7000	*INR 7000
Ph.D.	INR 22000			INR 12500	INR10000

**only applicable to students in those courses where Project Report is to be submitted as per the prescribed course requirement.*

16. General Rules and Guidelines

- a) These rules and guidelines are subject to change/amendment at any point of time at the sole discretion of ICCR and it would be obligatory on the part of the student to abide by the said changed/amended guidelines.
- b) Students must update ICCR and the University immediately if they change their address, mobile number or emergency contact.
- c) Students must respect the cultural values and laws of India at all times.
- d) Students must take prior permission from the University/Institute and inform ICCR in case he/she goes out of the city where they are studying, indicating the period of stay and the contact details.
- e) ICCR reserves its right to amend or change scholarship policy, rules and regulations, including the financial terms and bring it into effect at its own discretion and inform the same to students through ICCR's Zonal/Sub-Zonal Offices, and such changes or amendments would be binding on students.
- f) Students under AYUSH Scholarship Schemes will be governed by a separate set of terms and conditions prescribed by the Ministry of AYUSH, Government of India, which will be available on the A2A Portal. Student may apply for AYUSH Courses only after the announcement for AYUSH Scholarship Scheme is made by the Indian Mission.

- g) Under any unfortunate circumstances when the student dies while in India, responsibility for the transportation of the mortal remains rests with the family of the student directly or through the Embassy/Mission of their country in India. ICCR will extend support in facilitation in completing the procedural formalities with the local authorities.
- h) Student must ensure that any dues payable by him/her to the University/Institution, such as hostel/mess charges, security deposits, caution fees, library books, fines/penalty etc. are required to be settled by the student in time and in case student does not settle the same, ICCR will stop the disbursal of the scholarship allowances till the confirmation of the settlement of dues by the University/Institution.
- i) Student is eligible to receive scholarship allowances only for the prescribed duration of his/her course or till the date he/she stays in India after his/her final examination and before the date of declaration of his/her final result by the University/Institution, whichever is later. In case the student stays till the date of declaration of his/her final result, he/she will be eligible for additional scholarship allowances for a maximum period of 21 days beyond the date of declaration of his/her final result by the University/Institution as a support to complete pre-departure formalities.
- j) Prescribed tenure of scholarship for a regular Ph.D. student is 3 years, and the student is expected to complete the course within this period. Any extension beyond this period shall be at the sole discretion of ICCR, subject to the recommendation of the Supervisor/Guide and approved by the Vice-Chancellor/Head of the University/Institution. Under no circumstances, extension period exceed six months at a time, and it can be considered a maximum of two years. In case the student wishes to stay for viva-voce, a special extension can be considered for a maximum period of six months, subject to the recommendation of the Guide and approved by the Vice-Chancellor/Head of University/Institution, and no stipend will be paid for extension of any duration for viva-voce.
- k) The student must note that the ICCR scholarship is only for the individual applicant so awarded, for the duration of the enrolled course in India. As such, ICCR is not liable in any manner, financially or otherwise, for other individuals (family members) related to the ICCR scholar.
- l) Student must note that the Indian Mission in the home country, University/Institution (International Student Advisor/Head of the Department) and ICCR Zonal/Sub-Zonal Office are the nodal points for any issues related to scholarship. Approaching the ICCR HQs in New Delhi or any other Ministry or Department of the Government of India, or the State Government, or the City Administration should be avoided.

17. Final Return to Home Country –

- a) The student is required to leave India immediately after the completion of his/her studies (declaration of final result), and the time gap between completion of studies and final departure should not exceed two months under any circumstances.
- b) After completion of his/her course, student should complete all pre-departure formalities with University/Institution, Immigration/local authorities, settlement of dues/payments of Hostel authorities/landlord (in case of private accommodation), local bank etc. and submit his/her request for air ticket for his/her journey back home country with ICCR Zonal/Sub-Zonal Office immediately after the declaration of his/her final result along with relevant documents such as Passport copy, Valid Visa, Residential Permit, Course Completion Certificate/Marks Statement, No Dues Certificate from the University/Institution, details of Registration on the Alumni Portal, Exit Permit and any other documents/undertaking as demanded by ICCR.
- c) The student should make a request for an air ticket for the journey back home along with all necessary documents at least 15 days before the proposed date of travel. Air-ticket will only be provided upon successful completion of the course and not to those who are going back before the completion of course.
- e) The student should register on the Indian Alumni Portal before leaving India. The portal facilitates networking with ICCR, Indian Missions abroad and students from across the globe who studied in India.

- g) The student should close his/her Bank account before leaving India to ensure security from its misuse in future.
